

Pursuant to Section 36, Para 2, Act no. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to some other Acts (The Higher Education Act), the Ministry of Education, Youth and Sports registered the Rules of Residence of the Czech Technical University in Prague under ref. no. MSMT-21850/2017 on 1 September 2017.

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Mgr. Karolína Gondková
Director of the Higher Education Department

RULES OF RESIDENCE OF THE CZECH TECHNICAL UNIVERSITY IN PRAGUE

Article 1 Introductory provisions

These Rules of Residence of the Czech Technical University in Prague regulate the accommodation of students of the Czech Technical University in Prague (hereinafter as “CTU”) in the CTU accommodation facilities (hereinafter as the “Residence”). The Rules of Residence apply adequately to students of other universities staying at the Residence and to CTU students staying at accommodation facilities of other public universities based on an agreement between public universities.

Article 2 Definitions

- (1) A Residence is
 - a) An accommodation facility which is property of CTU,
 - b) Accommodation facilities of other universities temporarily lent to CTU to provide accommodation for CTU students,
 - c) Other accommodation facilities secured by CTU to accommodate CTU students (in particular, hotels, boarding houses).
- (2) The Accommodation Plan with Annexes, the Schedule of Accommodation and the General Rules of Accommodation are regulations guiding procedures and conditions for providing accommodation to CTU students at Residences. The Accommodation Plan is issued by the rector after it is discussed by the CTU Academic Senate.
- (3) The House Rules, issued by the director of the Residence, stipulate basic rights and obligations of students staying at the Residence and the CTU Service Facilities Administration or another Residence keeper (hereinafter as “SFA”) in ensuring operation and maintenance of the Residence.
- (4) Student Self-administration is a body which has the capacity to act on behalf of the CTU students staying at the Residence and which consists of students and is elected by students in

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accordance with the Statute of the given Student Self-administration.

Article 3 CTU Residences

- (1) The activity and the operation of the Residences is managed and organized by the director of the SFA in accordance with special regulations, internal regulations of CTU, internal regulations of a university part or by regulations of another keeper.
- (2) The director of the SFA cooperates with the bodies of Student Self-administration of the Residence in managing issues of students staying at the Residence.

Article 4 Taking decisions about accommodation

- (1) No legal claim to accommodation at the Residence exists.
- (2) Accommodation is provided to CTU students and to students of other universities based on the CTU Accommodation Plan (the Schedule of Accommodation and the General Rules of Accommodation) for the given academic year.
- (3) Accommodation will be provided based on an Accommodation Contract concluded in accordance with the Civil Code.

Article 5 Placement of students at Residences

- (1) Women and men will be accommodated separately.
- (2) A woman and a man can be accommodated together at the request of both of them provided both students are 18 years of age or older.
- (3) At a request of a married student, accommodation can be provided to the married couple at a reserved marital residence provided they both study at a university and one of them is a CTU student.

Article 6 Rights and obligations of a CTU student

- (1) A student has a right primarily to
 - a) Submit an application for accommodation in the accommodation facility in accordance with the Accommodation Plan (the Schedule of Accommodation and the General Rules of Accommodation),
 - b) Provided they were granted accommodation, conclude an Accommodation Contract with CTU on the day of the start of the accommodation at the latest,
 - c) Receive an accommodation ID of the Residence, which authorizes them to enter the Residence at which they are accommodated,
 - d) Stay at a CTU Residence at a time of an exam for 2 nights per exam in accordance with the

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Accommodation Plan in effect; this subsection applies exclusively to CTU students,

- e) Reserve accommodation in accordance with the Accommodation Plan in effect for the given academic year,
- f) Use common spaces of the Residence,
- g) Be informed about all serious matters affecting the operations of the Residence at least two weeks in advance, unless it is an emergency,
- h) Submit proposals and comments related to the accommodation at the Residence to the bodies of Student Self-administration or to the Residence manager.

(2) An accommodated student is primarily obliged to

- a) Conclude an Accommodation Contract and check in to the Residence in accordance with the Accommodation Plan,
- b) Upon checking in to the Residence, present to the Residence manager documents necessary for registration of accommodated persons stipulated in the Accommodation Plan,
- c) Abide by the provisions of these Rules, instructions of the director of the SFA, Residence manager, unless they are contrary to the special regulations, these Rules and other internal rules (House Rules),
- d) Upon termination of their accommodation return to the Residence management all borrowed items in good order, hand over the room, return the accommodation ID and the keys, check out of the register and settle all financial obligations towards CTU, and have this acknowledged at the clearance certificate.

(3) Other rights and obligations of accommodated students are regulated by the Civil Code, the Accommodation Contract, the Accommodation Plan (the Schedule of Accommodation and the General Rules of Accommodation) and the House Rules of the given Residence and Rules of Operation issued by CTU.

Article 7

Rights and obligations of the SFA

(1) The SFA has a right primarily to

- a) Decide about a student's application for accommodation,
- b) Conclude, alter or terminate Accommodation Contracts in accordance with special regulations and reasons agreed upon in the Accommodation Contract (General Rules of Accommodation),
- c) Issue operation instructions in the scope of its competence.

(2) The SFA is primarily obliged to

- a) Properly manage the entrusted property, protect it from spoil, damage and loss,
- b) Make reservations and place students in accordance with the Accommodation Plan in effect for the given academic year,
- c) Cooperate with elected Student Self-administrations and respect primarily legitimate interests of students.

Article 8

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Temporary and final provisions

- (1) The Rules of Residence CTU registered by the Ministry of Education, Youth and Sports on 6 May 1999 under ref. no. 20 913/99-30 are repealed.
- (2) These Rules were approved by the CTU Academic Senate on 28 June 2017 pursuant to Section 9, Para 1 (b), point 3 of the Act.
- (3) These Rules come into force pursuant to Section 36, Para 4 of the Act on the day they are registered by the Ministry of Education, Youth and Sports.
- (4) These Rules come into effect on 1 September 2017.

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Rector