

## Login into KOS

Run the browser and enter the address <https://kos.cvut.cz>.

Login using school user name and password. If you fail to log in, and for example you get a notice „You have entered a wrong Login or password!“, follow the instructions on:

<https://www.fbmi.cvut.cz/en/students/after-arrival?section=account>

This link is also at the footing of the login page.

**Check of the enrolled subjects** Run the form „Subjects-enrolled subjects“ from the menu. This form lists the subjects that you have been enrolled into collectively. Some enrolled subjects give you the possibility "Cancel". After cancellation the subject is removed from the list. Use this function wisely and do not cancel obligatory subjects except for those that have the enrolment or credit prerequisite – it means that successful passing of another subject is necessary for their enrolment (as long as the student has enrolled into the subject with an uncompleted prerequisite, he/she will not be able to close the enrolment).

## Selection of compulsory-optional and optional subjects

You can enrol into some of the optional subjects for the following semester apart from the already enrolled compulsory subjects. Run the form "Subjects – Course enrollment – Course enrolment – Any course – Course enrolment – According to offer". Choose the department, that teaches the subject and then select the subject from the offer. Tick the subjects of your choice on the left side and click on „Enrol“ at the end.

## Creation of the timetable

STUDY INFORMATION SYSTEM (KOS)

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Create personal timetable

Semester: B162 Summer 2016/2017 Student: [redacted] Year: 3 Group: 0 Timetable title:

Code	Name	Lec. par.	Tut. par.	Lab. par.	Alone	Event	Enrol	Author
01P	Biological Tissues	2	0	2	0	0	Enrol	CTU
02Z	Medical Devices and Equipments (Therapeutic Devices)	2	0	2	0	0	Enrol	CTU
03I	Clinical Laboratory Instrumentation	2	0	2	0	0	Enrol	CTU
04Z	Management of Health Care Technology	2	0	2	0	0	Enrol	CTU
05Z	Protection Against Effects of Ionizing Radiation	2	0	2	0	0	Enrol	CTU
06I	Rehabilitation Engineering	2	0	2	0	0	Enrol	CTU
07P	Guided Practical Training	2	0	2	0	0	Enrol	CTU
08I	Power Engineering	2	0	2	0	0	Enrol	CTU
09I	Equipments for Anaesthesiology and Resuscitation	2	0	2	0	0	Enrol	CTU

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Click on the button „Show“ and you will get into the form, in which the parallel classes (groups) of the selected subject will be shown. You can enrol only into one parallel class. In some parallel classes the button „Enrol“ can be „Inactive“. It is because the capacity of that parallel class has been reached. If you later want to change the originally chosen parallel class and enrol into another one, enrol in the new one. After that you will automatically be removed (deleted) from the former parallel

class and enrolled into the new one. Cancel the enrolment from a parallel class wisely because later on you may not have a chance to get back to your original one because someone else has enrolled instead of you. The overview of all study branches and the list of subjects in the study plan can be found on <http://bilakniha.cvut.cz/en/f7.html>

## Closure of the enrolment!

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Enrolled subjects 162 Summer 2016/2017

Semester: B162 Summer 2016/2017 Student: [redacted] Year: 3 Group: 0

Semester	Code	Name	Enrol	Credits	Completion	Study plan	Event	Author
B	01P	Biological Tissues	2	0	2	0	0	CTU
B	02Z	Medical Devices and Equipments (Therapeutic Devices)	2	0	2	0	0	CTU
B	03I	Clinical Laboratory Instrumentation	2	0	2	0	0	CTU
B	04Z	Management of Health Care Technology	2	0	2	0	0	CTU
B	05Z	Protection Against Effects of Ionizing Radiation	2	0	2	0	0	CTU
B	06I	Rehabilitation Engineering	2	0	2	0	0	CTU
B	07P	Guided Practical Training	2	0	2	0	0	CTU
B	08I	Power Engineering	2	0	2	0	0	CTU
B	09I	Equipments for Anaesthesiology and Resuscitation	2	0	2	0	0	CTU

Enrollment check

Close enrollment

Close enrollment

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If you are happy with the selection of the subjects click on „Close the enrolment“ and your enrolment is confirmed. You will still be able to change your timetable but you will not be able to change the selection of your subjects. This will only be possible through the study department.