

**PRELIMINARY ENROLLMENT FOR
WINTER SEMESTER 2020/2021 Via KOS**



Č. j.: 263/20/17913

Preliminary enrollment in courses in the winter semester is to take place from the **14th of April 2020 (from 14 p.m.) till the 27th of April 2020 (till 10 a.m.)**. By the preliminary enrollment in the courses a student declares his/her interest in attending particular courses in this semester. The capacity limit for individual courses is switched off within preliminary enrollment and evaluation of results of preliminary enrollment and capacities of each department will be taken as a foundation for courses capacity and setting up a schedule for winter semester 2020/2021.

All students were enrolled in all subjects, compulsory for the winter semester 2020/2021 that are enlisted in their study plans, regardless prerequisites. The prerequisites checking will take place within regular enrolment in the winter semester (at the end of the summer semester). The subjects with credit or enrolment prerequisite – with these, passing of other subject (credit or exam – according to the kind of prerequisite) is an enrolment condition – cannot be kept enrolled in unless students fulfil conditions of these prerequisites and must be deleted from the enrolment list. The enrolment in the winter semester will not be possible to conclude until there is any subject with unfulfilled prerequisite.

It depends on a student which of the in advance and collectively enrolled subjects he/she decides to keep.

A student is obliged to enroll in compulsory-optional courses, number of which is determined by curriculum. (Some of the study programs do not have compulsory-optional subjects).

A list of years, in which the students do not have to select any compulsory-optional subject for winter semester 2020/2021.

- 2nd and 3rd year of Bachelor studies, Physiotherapy
- 3rd year of Bachelor studies, Radiology Assistant
- 2nd year of Bachelor studies, Optics and Optometry
- 2nd and 3rd year of Bachelor studies, Planning and Management of Crisis Situation, combined form of studies
- 2nd and 3rd year of Bachelor studies, Planning and Management of Crisis Situation
- 3rd year of Medical Laboratory Technician
- 2nd year of Medical Laboratory Diagnostics
- 2nd and 3rd year of Bachelor studies, Paramedic
- 2nd year of Master's studies, Civil Emergency Planning
- 2nd year of Master's studies, Civil Emergency Planning, combined form of studies
- 2nd year of Master's studies, Software Technologies

In case of interest in enrollment in Physical Education courses, a student must enroll in this term, otherwise he/she will not be able to select any particular sport on the websites of Institution of Physical Education CTU (Ústav tělesné výchovy). A student can enroll in extra optional subjects and in courses which he/she will repeat for the second time.

Students, who prolong their studies in the academic year 2020/2021, will enroll in all the courses which need to be fulfilled to accomplish the curriculum from winter semester.

A student, who did not enroll in the courses within preliminary enrollment, will be able to enroll in the courses within regular enrollment only in case of free capacity in the course; thus, especially in the last year of studies may occur a problem with enrollment for the winter semester 2020/2021 and with termination of the studies in this academic year.

The enrollment is not possible via the Study Department, thus it is pointless to supplicate the Study department officers.

SOME DETAILS REGARDING THE KOS:

COMPULSORY SUBJECTS:

Open **"SUBJECTS"** → **"ENROLLEED SUBJECTS"**

In the subsequent groups are the compulsory subjects which are collectively and beforehand enrolled for the winter semester 2020/2021. For cancelling any of them is the button **"CANCEL"** at the end of the line.

COMPULSORY-OPTIONAL SUBJECTS:

Open **"SUBJECTS"** → **"COURSE ENROLLMENT – ACCORDING TO STUDY PLAN"**

In the subsequent groups are the compulsory-optional subjects divided in groups according to semesters. In the current winter semester 2020/2021, **select compulsory-optional subjects by marking off the box at the beginning of the line.** You can select the number of subjects in line with the instructions on a red information bar under each group.

Confirmation of the enrolment in compulsory and compulsory-optional subjects will be done by a grey button "ENROLL INTO SEMESTER" which is at the end of the page.

OPTIONAL SUBJECTS:

Open **"SUBJECTS"** → **"COURSE ENROLLMENT – ACCORDING TO OFFER"**

Select the department → grey button **"SELECT SUBJECTS"** by which you select the subject by marking off the box at the beginning of the line.

OPTIONAL PHYSICAL EDUCATION is under **"ÚTVS"**.

The complete enrollment must be confirmed by a grey button "ENROLL", which is at the end of the webpage.

You can also find instructions on:

<https://www.fbmi.cvut.cz/en/students/documents>

In Kladno, 10. 03. 2020

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