

FEES ASSOCIATED WITH STUDIES

- (1) Pursuant to article 11 (1) a) the fee for acts connected with the admission procedure is 0, 2 times the base rounded down to the 50 crowns.
- (2) The fee for longer studies pursuant to art.11 (1) ba) amounts to the sum calculated according to the following formula for every commenced six months of studies:

$$4,6 * \text{base} * \left(1 + \frac{KEN - 1}{2}\right)$$

rounded down to the nearest hundreds "".

- (3) Pursuant to art. 11 (1) bb) the fee for studies in the foreign language is listed in the following table (the sums are in CZK per semester):

Constituent part	Faculty study programmes		
	Bachelor	Master	Doctoral
FCE	55,000	66,000	500
FME	55,000	66,000	500
FEL	55,000	66,000	500
FNSPE	55,000	66,000	500
FA	55,000	66,000	500
FTS	55,000	66,000	500
FBME	55,000	66,000	500
FIT	64,000	64,000	500
	Study programmes outside faculties		
X	55,000	66,000	500

¹ "KEN" means coefficient of economic strenuousness of a study program

The Rector can reduce the amount of the fee upon proposal of the dean of faculty or director of constituent part.

(1) Reasons for the waiver or reduction of the fees for studies exceeding the standard period of study (pursuant to Article 11, Para 5)

Reason number	Reason	Situation	Required documents
1	Social	Difficult social situation – indigence	Confirmation of social allowances
2	Social	Difficult social situation – recipient of child allowance	Confirmation of child allowance (student)
3	Social	Loss of one or both parents until the age of 26 (student)	Documents from the registry
4	Social	Above standard necessary care for own or adopted child / parent until the age of three (child)	Relevant documents, birth certificate of the child
5	Social	Necessary long term personal care for a disabled or chronically ill person	Relevant documents
6	Health	Permanent disability	The student is the holder of the ZTP, ZTP/P card, disability pension assessment
7	Health	Specific needs of the student	The student is registered in ELSA CTU
8	Health	Long-term hospitalisation or serious illness (during the current studies)	Medical certificate
9	Study	Excellent study results (the weighted study average until now up to 1,20 inclusive, and simultaneously at least 30 credits are earned for each completed semester and at least 4 subjects in the semester are graded)	Copy of an entry from CTU IS
10	Study	Study stay abroad for at least 2 semesters, if the student's studies have not been suspended	Opinion of the study department
11	Study	Enrolment into the 1 st year prior to the commencement of the academic year: (June/July/August)	Copy of an entry from CTU IS
12	Study	Suspension of the studies during the period for which the fee was assessed	Copy of an entry from CTU IS – decision on suspension of studies
13	Study	Successful completion of studies after the commencement of the relevant assessment period (up to 1 month /up to 2 months/ 3 months)	Copy of an entry from CTU IS – confirmation of completion of studies
14	Study	Dropping out of studies pursuant to § 56 (1) a) of the act or termination due to failure to comply with requirements pursuant to § 56 (1) b) of the act, after the commencement of the relevant assessment period (within 14 days / 1 month / 2 months / 3 months)	Copy of an entry from CTU IS
15	Study	Concurrence of fees for longer studies (exceeding the standard length of studies) in the same assessment period or its part (within the scope of 0-100 % of the length of the overlap of the assessment periods)	Copy of an entry from CTU IS

16	Study	Organisation reasons on the part of the CTU or the faculty upon which the student does not have influence	Opinion of the study department
17	Study	Inclusion of the unsuccessful master studies (not the follow up master studies) into the fee in the bachelor and further master study program	Copy of an entry from the registry of students (SIMS)
18	Study	Inclusion of previous unsuccessful studies if the unsuccessful student subsequently successfully completed a study program of the same type at a private, state or foreign university	Confirmation of completion of previous studies, in case of study abroad - nostrification

The amount of the reduced fee (in % of the assessed fee)

Reason number	1st assessment	2nd assessment	3rd assessment	4th assessment
1	75	75	50	50
2	50	50	50	50
3*	100/0-100*	100/0-100*	100/0-100*	100/0-100*
4*	50-100/100/0-100*	50-100/100/0-100*	50-100/100/0-100*	50-100/100/0-100*
5	50-100	50-100	25-100	25-100
6	100	100	100	100
7	10-100	10-100	10-100	10-100
8	25-100	25-100	10-100	10-100
9	50-100	25-50	0-25	0-25
10	75-100	25-75	0	0
11	30/20/10	0	0	0
12	0-100	0-100	0-100	0-100
13	100/80/50	100/80/50	100/80/50	100/80/50
14	100/85/70/50	100/85/70/50	100/85/70/50	100/85/70/50
15	0-100	0-100	0-100	0-100
16	0-100	0-100	0-100	0-100

17	100	100	80	80
18**	0-100	0-100	0-100	0-100

* In case the decisive moment (reaching the age of 26 in case of reason N.3 or 3 years of age of a child in case of reason 4) occurs during the assessment period, the fee is calculated based on the number of days until the decisive moment.

** The waived amount is directly proportional to the number of days studied in the bachelor study in the Czech Republic, based on the information from the registry.

Notes:

- a) If the time limit for the submission of the appeal against the assessment of the fee has lapsed, the appeal against assessment of the fee together with the application for waiver, reduction or deferral of the due date cannot be allowed, despite having documented the above-mentioned reasons. Missed appeal can be waived, if an application for waiver of the missed appeal is lodged within 15 days from the day, when the obstacle, which prevented lodging the appeal, ceased to exist. It must be lodged together with the missed appeal and the student must prove that there were serious reasons, which prevented him / her from doing so, and which were not his/her fault.
- b) Students, who committed a disciplinary transgression, are not entitled to apply for reduction of the fee due to reasons 9 to 18.
- c) In case of concurrence of more reasons for waiver or reduction of the fee, each case is considered individually taking into consideration the listed limits.
- d) The tuition fee is set for each bachelor or master study program individually. The same applies to the appeal against the assessment and considering the application for waiver or reduction of the fee and deferral of the due date.