

Article 11

Fees associated with studies

- (1) Pursuant to Section 58 of the Act, CTU collects the following fees from students
 - a) Fee for acts related to the admission procedure which is set at a maximum of 20% of the base¹ in the amount pursuant to Annex 5,
 - b) Fee
 - ba) For studies exceeding the standard period of study of the given bachelor or master study programme extended by one year, which is at least 1.5 times the base for each six months or part thereof of study². The amount of the fee is stipulated in Annex 5. The study period also includes the periods of all previous studies in bachelor and master study programmes that have not been properly completed pursuant to Section 45, Para 3, or Section 46, Para 3 of the Act, unless it qualifies as a previous study, after which the student properly completed a study programme of the same type. The period in which the student studied in such study programmes or in such study programmes in parallel with the current study programme is included in the period of study only once. However, the recognized period of parenthood shall be deducted from the total period of study calculated in accordance with this paragraph.
 - bb) For the study in a study programme implemented in a foreign language³ for each semester or part thereof of studies the amount of which is stipulated in Annex 5.
- (2) The amount of the fees under Para 1 for the following academic year shall be published by the rector in the public section of the CTU website on the last day of the deadline for the submission of applications at the latest.
- (3) The fee under Para 1 (b) will be set out by the dean in case of faculty programmes and by the rector in case of study programmes outside faculties. The fee shall be set out without delay, but no sooner than on the applicable day when the obligation arises for the student to pay the study fee. In case the decisive data for the assessment of the fee is obtained from the Students' Register of other universities in the Czech Republic from the Ministry of Education, Youth and Sports (hereinafter referred to as the "Ministry") ex-post, the fee will be immediately calculated for the student. The decision on the assessment of the fee is sent to the student to addressee only at least 90 days before the due date of the fee. Failure to pay the fee may be assessed in accordance with Section 64 of the Act or Article 13, Para 5 (b) of the Study and Examination Rules for Students at CTU.
- (4) The student may appeal against the decision on the assessment of the fee within 30 days of the day when the decision on the assessment of the fee under Para 3 was notified to them. The filing must include details of the person lodging the appeal, it must indicate the matter in which it is lodged and what is being proposed, it must indicate where the student sees the conflict with legal or internal rules or the incorrectness of the decision. An appeal against a decision on the assessment of a fee lodged within the period referred to in this paragraph shall always have a suspensory effect. In case of study in faculty programmes, the appeal is lodged through the relevant dean to the rector, in which case the dean shall provide an opinion on the appeal and refer the appeal to the rector to decide on the matter within 30 days. In case of study programmes outside faculties, the appeal is lodged to the rector.
- (5) Under Section 58, Para 7 of the Act, the rector may reduce, waive or postpone the due date of

¹ Section 58, Para 1 of the Act.

² Section 58, Para 3 of the Act.

³ Section 58, Para 4 of the Act.

fees associated with studies based on a student's written request, accompanied by relevant documents, taking into account, in particular, the study, social or health situation of the student according to the principles, which are expressed by reasons enumerated in Annex 5. The application must expressly contain a request for remission or reduction of the fee, or postponement of the due date or payment in instalments, accompanied by appropriate and up-to-date documents, and is filed together with the appeal against the assessment of the fee under Para 4.

- (6) The fee referred to in Para 1 (a) is payable no later than on the date of filing of the application for study. The fee referred to in Para 1 (b) is payable on the date stipulated in the decision on the assessment of the relevant fee, or on the date stipulated in the decision on the appeal against the decision on the assessment of the fee. Fees associated with studies under Para 1 (b) are paid by a cashless payment to the account specified in the decision on the assessment of the fee, the fee for acts related to the admission procedure under Para 1 (a) are paid by a cashless payment to the account specified in the conditions of the admission procedure.
- (7) In case of faculty programmes the fees associated with studies referred to in Para 1 (a) and (bb) are the income of the faculty; in case of programmes outside faculties they are the income of CTU. The study fee referred to in Para 1 (ba) is the income of the CTU Scholarship Fund in accordance with Section 58, Para 6 of the Act.
- (8) In case CTU or the faculty have concluded an agreement on mutual free-of-charge provision of higher education with a foreign university, or have entered into other arrangements concerning fees associated with studies in the framework of implementation of joint study programmes, they shall proceed in accordance with such agreements.