

**Conditions for admission to study
the three-year bachelor's degree study program
"BIOMEDICAL TECHNOLOGY" in full-time form from the academic year
2024/2025
(in English)**

Each applicant must pass the admission procedure. The admission procedure consists of an entrance examination and submission of the following documents in paper form:

- 1) In the case of graduation from a secondary school located in the Czech Republic or the Slovak Republic, a **certified copy of the secondary school leaving (matriculation) certificate** (in exceptional cases, a certificate of passing the matriculation examination if the certificate is not yet available).
- 2) In the case of graduation from a secondary school abroad (except for the Slovak Republic), from a branch of a foreign secondary school based in the Czech Republic, or from a secondary school where the matriculation examination is not conducted in the manner prescribed by Act No. 561/2004 Sb., on pre-school, primary, secondary, higher vocational and other education (Education Act), as amended:
 - a) a certified copy of the **decision on recognition of the validity of the foreign certificate in the Czech Republic and the nostrification clause**, or a **certificate** issued by the Rector's Office of the Czech Technical University in Prague **on the recognition of the foreign secondary education** for the admission procedure to the academic year 2024/25. It does not apply to studies completed in the Republic of Poland, Hungary, and the Republic of Slovenia,
 - b) or a **certified copy of the document concerning granting the European Baccalaureate** (does not apply to the International Baccalaureate-IB Diploma). The International Baccalaureate can only be submitted with the certificate of the matriculation examination in the Czech language and literature taken in the common part of the matriculation examination,
 - c) a certified copy of the matriculation certificate with an official translation into Czech or English for studies completed in the **Republic of Poland, Hungary, and the Republic of Slovenia**.
- 3) **Certificate of a certified examination in English - level B2 or higher according to the European Framework of Reference**. The certificate **does not have to be supplied by**:
 - a) an applicant who proves that he/she is a native speaker of English,
 - b) an applicant who proves that he/she has completed secondary or higher education in English,
 - c) a candidate who has studied at the Faculty of Biomedical Engineering in the English Lifelong Learning Programme,
 - d) a candidate who participates in an online (SKYPE) interview in English.
- 4) **Motivation letter** in English (see below for details).
- 5) A **medical certificate** of medical fitness to study at the university. The certificate should be submitted on the **Faculty of Biomedical Engineering form** in Czech or English, which is available for download from the website <https://www.fbmi.cvut.cz/en/admissions/how-to-apply>

Applicants who have not completed their studies at the time of filing the application or who do

not have all the above documents (except for a motivation letter and proof of language proficiency - see points 3 and 4 above), shall submit these documents subsequently, but no later than **16 September 2024 by 9 a.m.** in person or by post to the study department of the Faculty of Biomedical Engineering (FBME).

The letter of motivation and the document certifying language proficiency (referred to in points 3 and 4 above) must be submitted by **13:00 on 3 April 2024** at the latest, either in person or by post, to the Study Department of the Faculty of Biomedical Engineering (FBME). Documents submitted **later will be disregarded**.

Contact address for all documents: ČVUT v Praze, Fakulta biomedicínského inženýrství, studijní oddělení, nám. Sítná 3105, 272 01 Kladno, tel.: +420 224 358 497, e-mail: veronika.jirotkova@fbmi.cvut.cz, web: <https://www.fbmi.cvut.cz/en>.

The maximum capacity of admitted applicants for the study program is **20**. In case of interest of less than 1 applicant, i.e., less than 1 submitted and accepted application, the studies will not be opened.

Study program Biomedical Technology - basic knowledge and understanding of mathematics, physics, chemistry, and biology are expected. Fluency in speaking and writing English is essential.

The entrance examination consists of the submission of a motivation letter in English and an interview in English if the applicant has not documented language proficiency.

Applicants will be admitted based on an assessment of their motivation letters and level of language proficiency. The Committee will select the best candidates up to the declared capacity of admitted candidates for the study program. If at the committee's discretion, there are more applicants at the same level, all such applicants will be admitted regardless of capacity.

Letter of motivation in English:

Applicants interested in studying in the study program Biomedical Technology should note that the motivation letter plays a significant role in the admission process. The admissions committee assesses the suitability of the candidate for the program based on the motivation letter. Candidates should address the following topics in their motivation letter:

- Why did you choose biomedical technology as the focus of your bachelor studies?
- Why do you apply specifically to the study program Biomedical Technology and not to other comparable study programs?
- Why do you want to study a program that is focused on preparing graduates for subsequent careers in clinical practice?
- Why do you think you are a suitable candidate for this study program?
- How will you fit in with an international group of students from all over the world, where everyone has a different nationality, different cultural habits, and a different approach to life?
- What are your plans after you complete your bachelor studies?

Length of the motivation letter: 500 words maximum!

Interview in English:

The interview is conducted via SKYPE only in case that the applicant has not provided documents supporting his language skills as per point 3 or these documents were not accepted by the faculty.

The interview will take place between **16 April and 26 April 2024 / 7 May and 10 May 2024**. The applicant will be informed about the date and time of the interview in advance via email to the email address provided in the application form and via the online application form.

During the whole admissions process, applicants are required to monitor their online application form where all relevant information will be made available. This includes in particular the invitation to the interview and to the enrolment.

Applications are made electronically via <http://prihlaska.cvut.cz> (choose the English version - EN) and are submitted electronically only. An application is considered submitted if it is **electronically completed and paid for**. Without a timely payment of the administrative fee, the application will not be included in the admission procedure.

The last day on which the applicant will be able to electronically complete the application form for the academic year **2024/2025** is **31 March 2024!**

The administrative fee for the admission procedure is **900**, - CZK and is payable by **payment card online** via the **payment gateway** directly in the electronic application form. The fee can also be paid by A-type postal order or by a transfer order (Bank: Komerční banka Praha 6, account number 27-7380010287/0100 (for applicants from a country other than the Czech Republic, the international format of the IBAN account number applies: CZ2601000000277380010287 and Swift Code: KOMBCZPP), the applicant shall indicate 77777 as the variable symbol and the application number as the specific symbol). The payment order must be submitted to the bank no later than **31 March 2024**. The A-type postal order must be paid at the post office no later than **31 March 2024**. However, the Faculty **does not recommend** this method of payment due to the higher error rate in transcribing the data and the possible longer time for linking the payment to the electronic application for studies.

Payments sent by wire transfer and paid at the post office after 31 March 2024 will be disregarded.

The administrative fee will not be refunded, even if the study program is not opened and therefore no entrance examination is held. It is also not refundable if the application is not included in the admission procedure due to failure to pay on time.

Once the online application has been completed and paid for on time, applicants are asked to **immediately email their contact details for a possible SKYPE interview**. We also recommend **scanning and emailing all the above documents** before sending them by post. In both cases, please send them to veronika.jirotkova@fbmi.cvut.cz.

If admitted, the applicant must enrol for the studies. The enrolment will take place on 16 September 2024. Applicants will be invited to this date via the online application form. In the event of non-attendance at the enrolment, it will be assumed that the admitted candidate is not interested in starting his/her studies. The faculty does not provide an alternative enrolment date.

There is a fee for studying in English. The tuition fee is set in accordance with the applicable Statute of the CTU, Article 11, and Annex 5 to the Statute of the CTU (<https://www.fbmi.cvut.cz/en/students/documents>).

*Students of the bachelor's degree study program - Biomedical Technology taught in English are entitled to a special-purpose scholarship **in the first year of study**. In the academic year 2024/2025 it will be paid in the amount of 20 000, - CZK per semester. The special-purpose scholarship will be awarded to support the studies in the Czech Republic based on the conditions being met (payment of the assessed tuition fee by the specified dates). Students are also entitled to a scholarship for outstanding academic performance. The amount of these scholarships and the conditions for obtaining them in the relevant academic year are provided in accordance with the Scholarship Rules of the CTU in Prague and the Dean's Directive for the Implementation of Bachelor's and Follow-up Master's Degree Programmes at the Faculty of Biomedical Engineering of the CTU.*

Approved by the Academic Senate of FBME CTU on 13 November 2023

prof. MUDr. Jozef Rosina, Ph.D., MBA
FBME DEAN