

CZECH TECHNICAL UNIVERSITY IN PRAGUE

FACULTY OF BIOMEDICAL ENGINEERING
Nám. Sítná 3105, 272 01 Kladno, Czech republic



Ref. no./year

REQUEST FOR BACHELOR'S/MASTER'S THESIS*) DEFERRAL

Student's name and surname:

Student's personal number:

Study programme:

Thesis title:

Thesis supervisor:

Department where the Thesis is to be defended:

Scope of non-publication¹⁾: full Thesis attachments other - *specify*

Duration of requested deferral after date of acceptance¹⁾: 1 year 2 years 3 years 4 years 5 years

Reasons for requested deferral¹⁾:

Material/information used in the Thesis was provided by an external company; the material/information is not currently intended for publication. **)

Material/information used in the Thesis is part of ongoing (contractual) research. The data are not intended for publication while the research is ongoing. **)

Other reasons (provide justification on the reverse side of this form)

Student's signature

.....
Date, signature

Opinion of the Thesis supervisor¹⁾: Agree

Reject

*Reasons for rejection **):*

.....
Date, signature

Opinion of the head of department/institute¹⁾: Agree

Reject

*Reasons for rejection **):*

.....
Date, signature

Decision of the Dean of Faculty/Director of CTU institute¹⁾:

I agree to defer the Thesis publication by: 1 year 2 years 3 years 4 years 5 years

I reject this request.

*Reasons for rejection **):*

.....
date

.....
signature

*) Select one option.

**) You can provide detailed justification on the reverse side.

Procedure for submitting the Thesis Deferral Request:

- Deadline for submitting the student's request, including an attached consent of the Thesis supervisor, to the head of department/institute: no later than 30 days before the deadline for Thesis submission.
- The request, including consent of the head of department where the Thesis is to be defended, is then submitted to the Dean for decision (see Art. 4.1 of the Thesis Methodological Guideline).
- After the Dean's decision, the request is forwarded to the study department no later than a week before the Thesis defence date.
- The maximum length of Thesis publication deferral is five years (Sec. 47b of Act No. 111/1998 Coll.).
- If the Dean agrees with the deferral:
 - The study department officer sets the length of the publication deferral in accordance with the Dean's decision (see Art. 4.1 of the Thesis Methodological Guideline) and uploads the Dean's decision to the IS KOS.
 - The IS KOS sends a notification email to the student.
- If the Dean rejects the deferral:
 - The study department officer notifies the student, the Thesis supervisor and the head of department/institute by email and adds the request to the student's file.